



Action No.	Action	Directions to members	ON ROAD STAFF	FLEET	ADMINISTRATION
3	An indefinite ban of indefinite duration on recording patient details into the Victorian Ambulance Clinical Information System (VACIS) and instead using a hard copy Patient Care Record (PCR).	Only paper PCRS are to be used until further notice	✓	X	X
4	An indefinite ban of indefinite duration on completing patient details on Ambulance Victoria copy of PCR.	Employees will continue to complete patient details on hospital copies of PCRs. A date, case number, and DOB only are to be recorded on other copies of PCR.	✓	X	X
5	An indefinite ban of indefinite duration on taking billing details from patients.	SEE DIRECTION ABOVE	✓	X	✓
6	An indefinite ban of indefinite duration on undertaking training or education via the LMS.	This is relevant to any outstanding training packages and also to the new staff who will have many LMS modules to complete including induction packages.	✓	X	X
8 & 27	An indefinite number of stoppages of work of up to 5 minutes duration at the commencement of the employee's shift time for the purpose of writing non-permanent/removable messages about the enterprise bargaining campaign on the outside of Ambulance Victoria vehicles.	All workshop vehicles will have relevant fleet negotiation information and slogans either written in chalk paint or with union stickers. Stoppages will not be taken in a way that will delay a paramedic from attending a case.	✓	✓	X



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9	An indefinite ban on the use of Ambulance Victoria vehicles to perform work unless enterprise bargaining campaign messages are written on the outside of the vehicle.	Employees will commence use of vehicles immediately following the stoppage of work by employees to write enterprise bargaining campaign messages on the outside of a vehicle (Action 8 & 27). <u>This must not delay response to an emergency case. Respond first and finish the message later.</u>	✓	✓	X
10	An indefinite ban of indefinite duration on employees performing work unless wearing union t-shirts.		✓	✓	✓
11	An indefinite stoppage of work of indefinite duration unless employees are able to distribute campaign material and speak to patients and members of the public about the purpose of taking industrial action.	Employees will not distribute campaign material and speak to patients and members of the public in a way that will delay a paramedic from attending a case.	✓	✓	✓
12	An indefinite ban of indefinite duration on employees performing work unless employees are able to communicate with the media about the enterprise bargaining campaign and ambulance resourcing.	Employees will not communicate with the media in a way that will delay a paramedic from attending a case.	✓	✓	✓



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13	An indefinite ban of indefinite duration on employees performing work unless they are able to publish information on social media during work time about the enterprise bargaining campaign and ambulance resourcing.		✓	✓	✓
14	An indefinite ban of indefinite duration on being assigned to perform the Ambulance Patient Offload Team (APOT) role.	Currently on hold. This action may be taken at a later date.	ON HOLD	X	X
15	An indefinite ban of indefinite duration on updating arrivals boards at hospitals.		✓		
16	An indefinite ban of indefinite duration on performing tasks at hospital that are outside of the paramedic role.	Employees will not perform duties that are normally the responsibility of hospital staff, including but not limited to: <ul style="list-style-type: none"> • Taking blood samples. • Moving patients to an area of a hospital other than their designated emergency department bed. 	✓	X	X



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17	An indefinite ban of indefinite duration on remaining with a patient in a hospital ambulance bay or inside a hospital after a period of 40 minutes has elapsed, unless ambulance beacons are activated.	Where paramedics are inside the hospital, one will remain with the patient while the other returns to the ambulance for the purpose of activating the beacons.	COMMENCES 0700 HRS 22.03.2024	X	X
19	An indefinite ban of indefinite duration on attending meetings with management via phone or video conference.		✓	✓	✓
20	An indefinite ban of indefinite duration on attending meetings with management at a location other than the employee's home branch.		✓	✓	✓
24	An indefinite ban of indefinite duration on training new employees.	This is relevant to location where new staff have been recently employed.	✓	✓	✓
25	An indefinite ban of indefinite duration on State Emergency Communication Centre employees answering queries from the Ambulance Victoria media unit.		✓	X	✓



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26	An indefinite ban of indefinite duration on reporting or recording employees' participation in industrial action.	Any person taking the names of those participating in any of the above actions must be reported to the union immediately. Please report to us, <u>do not confront them.</u>	✓	✓	✓
28	An indefinite ban of indefinite duration on fleet maintenance officers doing after hours call outs or roadside work (with the exception of any major incident).	Fleet maintenance officers should choose to attend to any recall to duty, however no vehicle shall be worked on roadside and as such the vehicle must be towed to the nearest Ambulance Victoria workshop regardless of the reason for the recall to duty.	X	✓	X
30	An indefinite ban of indefinite duration on fleet maintenance officers attending to minor vehicle faults.	Fleet maintenance officers will not repair/remedy any minor vehicle fault and will encourage crew of the vehicle to declare the vehicle out of service should they perceive minor faults an OH&S risk.	X	✓	X
31	An indefinite ban of indefinite duration on fleet maintenance officers transporting or relocating vehicles.	All vehicles will be transported via tow company or via other non-fleet employee services such as ACOs where available.	X	✓	X



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32	An indefinite ban of indefinite duration on fleet maintenance officers performing warranty work on any vehicle.	Any vehicle which has outstanding vehicle warranty work will be considered out of service. Fleet maintenance officers will not transport these vehicles.	X	✓	X
33	An indefinite ban of indefinite duration on fleet maintenance officers modifying vehicles or equipment.	This will include fitting of accessories, bullbars, lightbars, upgrades such as hand sanitiser pouches etc.	X	✓	X
34	An indefinite ban of indefinite duration on fleet maintenance officers servicing or repairing administration vehicles.	This will apply to all administration vehicles and will also include all unmarked vehicles such as area management and regional support and administration vehicles.	X	✓	X
35	An indefinite ban of indefinite duration on fleet maintenance officers doing data entry into MatMan or Oracle systems.	All job cards will be complied and forwarded to Fleet management for entry into the system.	X	✓	X
36	An indefinite ban of indefinite duration on fleet maintenance officers raising purchase orders in Oracle Financials.	All required purchase orders to be forwarded to fleet management to order.	X	✓	X
37	An indefinite ban of indefinite duration on fleet maintenance officers receipting invoices for Oracle Financials.	All invoices will be forwarded to fleet management for receipting.	X	✓	X



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39	An indefinite ban of indefinite duration on fleet maintenance officers working at locations other than their home workshop.	No fleet maintenance officer shall work at any other workshop location in the support of coverage of any absence, annual leave, or request for assistance for any other workshop location.	X	✓	X
40	An indefinite ban of indefinite duration on fleet maintenance officers using electronic diagnostic tools on vehicles.	The use of any diagnostic tools is banned and any requirement for their use will see the vehicle transported via tow company to the relevant dealership for any diagnostic work. If the vehicle is under warranty, then refer to work ban which states a ban on warranty work being performed. Vehicle should be placed out of service due to any OH&S issues which may be perceived at any given time.	X	✓	X
41	An indefinite ban of indefinite duration on fleet maintenance officers updating vehicle movements and locations in FMIS system.	Vehicle location and status will not be updated in FMIS system.	X	✓	X



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42	An indefinite ban of indefinite duration on fleet maintenance officers entering odometer readings into any routine maintenance reports in MatMan.	Vehicle odometer information will not be recorded on job cards which are normally forwarded to Fleet management for entry. Refer to ban 35.	X	✓	X
43	An indefinite ban of indefinite duration on fleet maintenance officers performing repairs to minor windscreen damages.	Crews should be reminded that any damage to a windscreen that is in the drivers view and potentially impedes the drivers vision is a violation of the roadworthiness of the vehicle and should be deemed out of service.	X	✓	X
44	An indefinite ban of indefinite duration on fleet maintenance officers ordering stock items used in the maintenance of vehicles such as filters and oil etc.	All requests for parts will be forwarded to Fleet Management for ordering, purchasing, and receipting. Any vehicle which cannot be serviced and has travelled over the prescribed kilometres set out in the policy and procedure, will be placed out of service until such time as service can be undertaken with required parts.	X	✓	X



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46	An indefinite stoppage of work of indefinite induration unless fleet maintenance officer employees are able to divert their workshop phones to Ambulance Victoria management.	All workshops will divert their phone to any given Ambulance Victoria manager as arranged by the union.	X	✓	X
48	An indefinite ban of indefinite duration on fleet maintenance officer employees from performing NoCo Covid Cleans on vehicles.	Any vehicle that has been deemed to require NoCo Covid Cleaning will not be undertaken by fleet maintenance officers and will in the first instance be deemed out of service. The vehicle will be towed by a third party, to a third party for cleaning.	X	✓	X